

## TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

## REQUEST FOR TASK PLAN / TASK ORDER

QSS Group, Inc.	NAS5- <b>99124</b>	TASK NO. <b>121</b>	AMENDMENT	585-315-80-72-8 -89	99
TASK TITLE: (NTE 80 characters; include Project name) <b>Systems Engineering Team Services</b>					
ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR) <i>Raymond L. Granata</i>		DATE August 13, 1999	ORG CODE 585	MAIL CODE 585	PHONE 301 288 3702
BRANCH HEAD <i>Howard Eisner</i>		DATE August 13, 1999	CODE 585	PHONE 301 288 7784	
CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR) <i>Robert S. Labair, Jr.</i>		DATE 9/13/99	CODE 580	PHONE 301-288- 6588	
FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE CONTRACTING OFFICER'S QUALITY REP. <input checked="" type="checkbox"/> YES, NEED CODE W/ CONCURRENCE NEXT BLOCK			DESIGNATED FAM:		
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES			Larry Moore		

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

C.O. Requested Quote on:

Date: AUG. 23 1999

Contractor will develop specification or statement of work under this task for a future procurement ☒ NO ☐ YESFlight hardware will be shipped to GSFC for testing prior to final delivery ☒ NO ☐ YES ☐ N/AGovernment Furnished Property/Facilities: ☐ NO ☒ YES - SEE LIST OF GPP (offsite only) / FACILITIES (onsite only)Onsite Performance: ☒ NO ☐ YES If yes: ☐ TOTAL ☐ PARTIAL  
If partial, indicate onsite work in SOW by asterisk (\*)Surveillance Plan Attached: ☐ NO ☒ YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

The effective date of this task shall be September 14, 1999.

## INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS5-98124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	xx No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(to be completed by Contracting Officer)

The target cost of this task order is \$ 563,699.The target fee of this task order is \$ 19,792.The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 683,491.The maximum fee is \$ 28,927.

The minimum fee is \$0.

## AUTHENTICATED SIGNATURE

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

*Lorrie L. Eakin*  
SIGNATURE OF CONTRACTING OFFICER

9/14/99  
DATE

Lorrie L. Eakin  
Contracting Officer

TYPED NAME OF CONTRACTING OFFICER

*Raymond L. Granata*  
AUTHORIZED SIGNATURE

9-16-99  
DATE

TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL

NASA/GODDARD SPACE FLIGHT CENTER

## REQUEST FOR TASK PLAN / TASK ORDER

QSS Group, Inc.	NASB- <b>99124</b>	TASK NO. <b>121</b>	AMENDMENT <b>A</b>	685-315-90-72-89	98
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TASK TITLE: (NTE 80 characters; include Project name)

Systems Engineering Team Services

ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)

Raymond L. Granata

DATE

1-19-00

ORG  
CODE

585

MAIL  
CODE

585

PHONE

301-286-3702

BRANCH HEAD

Howard Eislerka

DATE

1/19/00

CODE

585

PHONE

301-286-7784

CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

Robert S. Leblair, Jr.

DATE

1/20/00

CODE

560

PHONE

301-286-6588

FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE?

IF YES, NEED CODE 303 CONCOMITANT NEXT PAGE

CONTRACTING OFFICER'S QUALITY REP.

DESIGNATED FAM:

☒ NO ☐ YES

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

(To be completed by Contracting Officer)

C.O. Requested Quote on:

Date: N/A

Contractor will develop specification or statement of work under this task for a future procurement. ☒ NO ☐ YESFlight hardware will be shipped to GSFC for testing prior to final delivery. ☒ NO ☐ YES ☐ N/AGovernment Furnished Property/Facilities: ☐ NO ☒ YES - SEE LIST OF GPP (offsite only) / FACILITIES (onsite only)Onsite Performance: ☒ NO ☐ YES If yes: ☐ TOTAL ☐ PARTIAL If partial, indicate onsite work in SOW by asterisk (\*)Surveillance Plan Attached: ☐ NO ☒ YES

Highlighted Contract Clauses: (to be completed by Contracting Officer)

The purpose of this amendment is to effect a change in the delivery schedule of this task order at no change to the task's target cost, target fee, or maximum fee. The task order's value is restated below for convenience.

## INCENTIVE FEE STRUCTURE (check one)

(See Contract NAS6-89124, Attachment K, Incentive Fee Plan)

	No. 1	No. 2	<input checked="" type="checkbox"/> No. 3	No. 4	No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 663,699

The target fee of this task order is \$ 19,792

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 683,491

The maximum fee is \$ 28,927

The minimum fee is \$0.

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

*Lorrie L. Eakin*  
SIGNATURE OF CONTRACTING OFFICER

1/21/00  
DATE

Lorrie L. Eakin  
Contracting Officer

TYPED NAME OF CONTRACTING OFFICER

*James M. Bower*  
AUTHORIZED SIGNATURE

1/24/00  
DATE

National Aeronautics and  
Space Administration  
**Goddard Space Flight Center**  
Greenbelt, MD 20771



Reply to Attn of:  
215

August 21, 2000

QSS Group, Inc.  
Attention: Ms. Linda Beilstein  
Business Manager  
7404 Executive Place (4th Floor)  
Seabrook, MD 20706

Subject: Contract NAS5-99124, Cancellation of Task Order

Reference: Task Order 121

I hereby cancel the subject task order, effective the date of this letter.

At this time, please take the following immediate actions:

- (1) Stop all work associated with the subject task.
- (2) Place no further subcontract task orders or purchase orders for work associated with the subject task.
- (3) Cancel all subcontract task orders or purchase orders issued for work associated with the subject task, if applicable.
- (4) Transfer title (if not already transferred) and deliver to the Government (i) the fabricated or unfabricated parts, work in process, completed work, supplies, and other material produced or acquired for the work under the subject task order, (ii) the completed or partially completed plans, drawings, information, and other property that, if the subject task order had been completed, would be required to be furnished to the Government, and (iii) the jigs, dies, fixtures, and other special tools and tooling acquired or manufactured for the task order, the cost of which the Contractor has been or will be reimbursed under the subject contract.
- (5) Take any action that may be necessary, or that the Contracting Officer may direct, for the protection and preservation of the property related to the subject task order

NASA GSFC Letter--

Cancel T.O. 121

August ~~18~~, 2000

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that is in the possession of the Contractor and in which the Government has or may acquire an interest.

Based on the above, please update your original task plan in response to this letter to reflect the following:

(1) All costs reimbursable under the subject task order, for performance of said order before the date of this letter, including any unfilled orders or outstanding commitments to subcontractors or vendors.

(2) The cost of settling cancelled subcontract orders or purchase orders that are properly chargeable to the subject task order, if applicable, and if not already included in (1) above.

(3) A portion of the fee payable under the subject task order, determined as a percentage of the fee equal to the percentage of completion of work contemplated under the contract.

Please submit your update to me as soon as possible, but not later than **September 5, 2000**.

Upon receipt of your update, I will review it and subsequently issue a task order amendment for your acceptance. The task order amendment issued will reflect a period of performance from September 14, 1999 through August 18, 2000. Its final cost, earned fee, and deliverables (if any) will be based on your task plan.

If you have any questions about the above, please contact the Contract Specialist, Ray Stevens, at mail code 215 or by telephone on (301) 286-2385.



Contracting Officer

cc: 215/File  
501/B. Bentley  
560/D. Clark